

Wainwright Economic Development Support Fund



APPLICATION FORM

What is the Wainwright Economic Development Support Fund?

Wainwright Economic Development (WED) offers funding to community groups or organizations providing an event or activity that will encourage positive economic activity in the community.

Grants and sponsorships are awarded based on applications and requests submitted which meet the criteria of promoting local economic activity. The fund is in place for events/activities that will bring economic development opportunities from outside the Town and M.D. boundaries into Wainwright and for the initial start-up of events/activities doing the same. It can also support community organizations providing benefits for Wainwright and area residents. Events that receive funding from other Town Departments may not be considered for this funding. Please note that established/proven events/activities may qualify for reduced funding.

Funding is made available annually through the Town of Wainwright's Economic Development Support Fund Budget.

Economic Development Support Fund Levels

<u>Established Event Sponsorship</u>	<u>As requested or up to \$500 maximum</u>
<u>Community Event Funding</u>	<u>As requested or up to \$1000 maximum</u>
<u>New Event Funding</u>	<u>As requested or up to \$2000 maximum</u>

Application Submission

Applications will be reviewed four times per year. Please submit your application prior to March 1, June 1, September 1 and November 1 for consideration. Applications must be received prior to the event and funding will not be dispersed until the event is complete and a summary report is submitted. Applications can be submitted to the Economic Development Officer in the following formats:

Mail or in person:
WEDB
Town of Wainwright
Attention: Carley Herbert, EDO
1018 - 2nd Ave
Wainwright, AB T9W 1R1

Fax:
WEDB
Town of Wainwright
Attention: Carley Herbert, EDO
780-842-2898

Email:
cherbert@wainwright.ca

Any questions you may have about this fund can be directed to Carley Herbert, Economic Development Officer by calling 780-842-3381

Applicant Information

Name of Applicant / Organization: _____

Contact Person: _____ Phone Number: _____

Mailing Address: _____

Email Address: _____

Funding Amount being applied for: _____ Date of application: _____

Event / Activity Details

Name of Event / Activity: _____

Date of Event / Activity: _____

Summary of Event / Activity: _____

How will this Event / Activity generate economic activity for the Town of Wainwright and District?

Will this Event / Activity bring people from out of town and if so please provide an estimate of how many? _____

How will the success of this Event / Activity be tracked?

Will you share the data collected on the success of this Event / Activity with the WED? _____

How will the Wainwright Economic Development Support Fund contribution be acknowledged?

What will the organization do with any surplus from the event/activity?

Event / Activity Budget

Project Revenue

Economic Development Support Fund	\$
_____	_____
_____	\$
_____	_____
_____	\$
_____	_____
Total Revenue	\$
	=====

Project Expenditures

_____	\$
_____	_____
_____	\$
_____	_____
_____	\$
_____	_____
_____	\$
_____	_____
Total Expenditures	\$
	=====

Please include additional sheets if required

Applicant Agreement

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the following organization: _____
- The information contained in this application is true and accurate and endorsed by the above noted organization.
- Any funds awarded shall be used solely for the event / activity stated in this application.

Signature

Please printed name

Date

OFFICE USE

Date Application Received: _____ Date Approved: _____

Amount Requested: _____

Amount Allocated: _____

PO #: _____ PO submitted by: _____

PO Date: _____

Logo Supplied: