

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WAINWRIGHT HELD TUESDAY, SEPTEMBER 6, 2016 IN THE COUNCIL CHAMBERS OF THE TOWN OFFICE COMMENCING AT 7:00 P.M.

ATTENDANCE:

Mayor Brian Bethune; Councillors Randy Tizzard, Patrick Moroz, Bob Foley, Will Challenger, Trish MacGregor and Bruce Pugh.

Also in attendance were Ed Chow, Chief Administrative Officer; Scott Walker, Director of Recreation; and Scott Flett, Director of Planning and Development.

Cliff Bethune, Fire Chief was in attendance to present the Director of Protective Services – Fire Chief's report. After the presentation of the report and the adoption of the motion to approve the report, he left the meeting.

Also in attendance was Meghan Wels of Star News.

Absent were Kathy Franklin, Director of Finance; and Jeff Franklin, Director of Public Works.

Call to Order Mayor Brian Bethune, presiding in the Chair, called the meeting to order at 7:00 p.m.

Agenda

2016 – 200 Moved by Clr. Tizzard that the Agenda be approved as presented.

MOTION CARRIED

Minutes

2016 – 201 Moved by Clr. Tizzard that the Minutes of the Regular Meeting of the Council of the Town of Wainwright held August 16, 2016 be approved as written.

MOTION CARRIED

PAYMENT OF ACCOUNTS

General

2016 – 202 Moved by Clr. Tizzard that the General Accounts of the Town of Wainwright in the amount of \$329,306.05 be approved for payment.

MOTION CARRIED

## REPORTS

Director of Protective Services - Fire Chief

2016 - 203 Moved by Clr. MacGregor that the Director of Protective Services - Fire Chief's Report to Town Council for the month of August 2016 be approved and included in the Minutes.

MOTION CARRIED

Planning & Development

2016 – 204 Moved by Clr. Foley that the Planning & Development Report to Town Council for the month of August 2016 be approved and included in the Minutes.

MOTION CARRIED

Director of Parks & Recreation

2016 – 205 Moved by Clr. Moroz that the Director of Parks & Recreation's Report to Town Council for the month of August 2016 be approved and included in the Minutes.

MOTION CARRIED

Chief Administrative Officer

2016 – 206 Moved by Clr. Tizzard that the Chief Administrative Officer Report to Town Council for the month of August 2016 be approved and included in the Minutes.

MOTION CARRIED

## NEW BUSINESS

2016 Firefighters Ball

2016 – 207 Moved by Clr. MacGregor that the letter from Wainwright Fire Department re: Firefighter Ball 2016 be received and that Town of Wainwright purchase one corporate table to celebrate The Wainwright Fire Department's 108 years of service.

MOTION CARRIED

2016 Terry Fox Run

2016 – 208 Moved by Clr. Pugh that the letter from Dale Mitchell re: National School Terry Fox Run be received and that Railway Avenue from the Peace Memorial Multiplex to 27<sup>th</sup> Street from 10:00 a.m. - 11:00 a.m. on Thursday, September 29<sup>th</sup> be closed per their request in order to allow our community's schools to participate in this worthwhile national event.

MOTION CARRIED

1<sup>st</sup> Street Retention Pond Construction

2016 – 209 Moved by Clr. Challenger that as recommended by Banner Engineering the contract for the construction of 1<sup>st</sup> street retention ponds be awarded to MCL Group based on their tendered amount of \$1,349,587.37 plus GST.

Please see the attached sheet for other quotes.

MOTION CARRIED

1<sup>st</sup> Street Pond Hydrovac Work

2016 – 210 Moved by Clr. MacGregor that as recommended by Banner Engineering the contract for the hydrovac work at 1<sup>st</sup> street ponds be awarded to Pentacon Utility Services Ltd. based on their quoted rate of \$1,900.00 per day (for 10 hours) and \$195.00 per hour plus GST.

Please see the attached Banner recommendation for other quotes.

MOTION CARRIED

Davco Berm Removal

2016 – 211 Moved by Clr. Foley that as recommended by Banner Engineering the contract for the removal of Davco berm be awarded to Denmax Energy based on their quoted amount of \$16,975.00 (plus \$18 m<sup>3</sup> unit rate for concrete removal) plus GST.

Please see the attached Banner recommendation.

MOTION CARRIED

Rig Mat, Culvert, Manhole & Bypass Line Pipe Purchase

2016 – 212 Moved by Clr. Moroz that administration be authorized to purchase rig mat, culvert, manhole and bypass line pipe at estimated amount of \$362,961.00 plus GST for the storm water project.

1 <sup>st</sup> pond bypass line pipe	\$211,732.10
Culvert	\$70,064.93
Rig mat	\$48,982.00
Manhole	\$32,187.87

Please see the attached Banner recommendations.

MOTION CARRIED

In Camera

2016 – 213 Moved by Clr. Challenger that this meeting go in camera at 7:30 p.m. to discuss personal matters.

MOTION CARRIED

Out of Camera

2016 – 214 Moved by Clr. Challenger that this meeting go out of camera at 8:42 p.m.

MOTION CARRIED

Policy 2016 – 12

2016 – 215 Moved by Clr. Tizzard that Policy 2016 – 12 Town Organizational Chart and Management Staff Position Descriptions be approved as presented.

MOTION CARRIED

Adjourn

2016 – 216 Moved by Clr. Tizzard that this meeting adjourn at 8:45 p.m.

MOTION CARRIED

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER