

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WAINWRIGHT HELD TUESDAY, APRIL 4, 2017 IN THE COUNCIL CHAMBERS OF THE TOWN OFFICE COMMENCING AT 7:00 P.M.

ATTENDANCE:

Mayor Brian Bethune, Councillors Randy Tizzard, Bob Foley, Patrick Moroz, Will Challenger, Bruce Pugh and Trish MacGregor.

Also in attendance were Ed Chow, Chief Administrative Officer; Kathy Franklin, Director of Finance; and Jeff Franklin, Director of Public Works; Scott Flett, Director of Planning and Development; and Scott Walker, Director of Recreation.

Cliff Bethune, Director of Protective Services was in attendance to present the Director of Protective Services – Fire Chief’s report.

Also in attendance was Meghan Wels of Star News.

Call to Order Mayor Brian Bethune, presiding in the Chair, called the meeting to order at 7:00 p.m.

Agenda

2017 – 84

Moved by Clr. Tizzard that the Agenda be approved as presented.

MOTION CARRIED

Minutes

2017 – 85

Moved by Clr. Tizzard that the Minutes of the Regular Meeting of the Council of the Town of Wainwright held March 21, 2017 be approved as written.

MOTION CARRIED

DELEGATION

7:00 – 8:00 p.m.

Sgt. Lane Newton spoke to Council regarding the 2016 Wainwright Detachment Annual Mayors Report.

PAYMENT OF ACCOUNTS

General

2017 – 86 Moved by Clr. Tizzard that the General Accounts of the Town of Wainwright in the amount of \$357,153.79 be approved for payment.

MOTION CARRIED

Financial Statements

2017 – 87 Moved by Clr. Tizzard that the Financial Statements for the Town of Wainwright as presented by the Director of Finance for the month of March 2017 be approved.

MOTION CARRIED

REPORTS

Director of Protective Services - Fire Chief

2017 - 88 Moved by Clr. MacGregor that the Director of Protective Services - Fire Chief's Report to Town Council for the month of March 2017 be approved and included in the Minutes.

MOTION CARRIED

Planning & Development

2017 – 89 Moved by Clr. Challenger that the Planning & Development Report to Town Council for the month of March 2017 be approved and included in the Minutes.

MOTION CARRIED

Director of Parks & Recreation

2017 – 90 Moved by Clr. Moroz that the Director of Parks & Recreation's Report to Town Council for the month of March 2017 be approved and included in the Minutes.

MOTION CARRIED

Director of Public Works

2017 – 91 Moved by Clr. Foley that the Director of Public Work's Report to Town Council for the month of March 2017 be approved and included in the Minutes.

MOTION CARRIED

Chief Administrative Officer

2017 – 92 Moved by Clr. Tizzard that the Chief Administrative Officer's Report to Town Council for the month of March 2017 be approved and included in the Minutes.

MOTION CARRIED

NEW BUSINESS

Adoption of 2017 Budget

2017 – 93 Moved by Clr. Tizzard that the 2017 Operating Budget as presented with revenue in the amount of \$24,554,575 and expenditures in the amount of \$24,536,620 be adopted. Further that the 2017 Capital Budget as presented in the amount of \$9,810,404 be accepted.

MOTION CARRIED

Bylaw 2017 – 02; Taxation Bylaw

2017 – 94 Moved by Clr. Tizzard that assent be given to the introduction of Bylaw 2017 – 02. (Being a Bylaw to authorize a rate of taxation to be levied for the 2017 taxation year).

MOTION CARRIED

Bylaw 2017 – 02; Taxation Bylaw

2017 – 95 Moved by Clr. Moroz that the Bylaw 2017 – 02 receive First Reading. (Being a Bylaw to authorize a rate of taxation to be levied for the 2017 taxation year).

MOTION CARRIED

Bylaw 2017 – 02; Taxation Bylaw

2017 – 96 Moved by Clr. Challenger that the Bylaw 2017 – 02 receive Second Reading. (Being a Bylaw to authorize a rate of taxation to be levied for the 2017 taxation year).

MOTION CARRIED

Bylaw 2017 – 02; Taxation Bylaw

2017 – 97 Moved by Clr. Foley that the Bylaw 2017 – 02 be presented at this meeting for a third reading. (Being a Bylaw to authorize a rate of taxation to be levied for the 2017 taxation year).

MOTION CARRIED

Bylaw 2017 – 02; Taxation Bylaw

2017 – 98 Moved by Clr. MacGregor that the Bylaw 2017 – 02 receive Third and Final Reading and that the Mayor and the Chief Administrative Officer be authorized to sign the Bylaw and affix the Corporate Seal of the Town of Wainwright. (Being a Bylaw to authorize a rate of taxation to be levied for the 2017 taxation year).

MOTION CARRIED

Wainwright & District Family & Community Services 2017 Amended Allocation Amount

2017 – 99 Moved by Clr. Challenger that Town of Wainwright Council amend motion 2017 – 30 and that the corrected amount of \$38,446.00 be approved as the Wainwright & District Family & Community Services 2017 allocation.

MOTION CARRIED

Policy 2017 – 02; Airport Lot Rental

2017 – 100 Moved by Clr. MacGregor that Policy 2017-02, Airport Lot Rental Policy be adopted as presented and placed in the Policy Book.

MOTION CARRIED

Backup Generator Installation

2017 – 101 Moved by Clr. Pugh that the quotations for the installation of “Emergency Backup Generators” be received and the quotation from Battle River Electric Ltd. for \$45,102.00 plus GST be accepted be placed in 2017 budget.

Other Quotes Received:

Tip’s Electrical Ltd.	\$46,235.90 + GST
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MOTION CARRIED

2017 Paving Program

2017 – 102 Moved by Clr. Foley that as recommended by Select Engineering that the 2017 Paving Tender be received and awarded to Border Paving Ltd based on their tendered price of \$576,030.75 plus GST

Other Tender Prices Received:

Central City Asphalt Ltd	\$604,271.00 plus GST
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E Construction Ltd.	\$644,200.00 plus GST
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ASL Paving Ltd.

\$670,539.75 plus GST

TJ Paving Ltd.

\$702,145.00 plus GST

MOTION CARRIED

FCM GMF Grant Application

2017 – 103 Moved by Clr. MacGregor that Town of Wainwright Council direct administration to apply for up to \$10 million FCM (Federation of Canadian Municipalities) GMF (Green Municipal Fund) and commit to fund the storm water project using a combination of funding sources (capital reserve, property tax, user fees and other sources) depending on the outcome of the grant application.

MOTION CARRIED

2017 Municipal Records Disposition

2017 – 104 Moved by Clr. Tizzard that the following Town of Wainwright records be destroyed as per the Town of Wainwright's Preservation of Municipal Records & Disposition Schedule in the Policy Book.

1. 2009 Receipt Edits
2. 2009 – 2012 Journal Entry Input Reports/Cancelled Receipts
3. 2009 Cancelled Cheques and Bank Statements
4. 2009 Accounts Payable Registers, edits, vouchers & invoices
5. 2009 Accounts Receivable Register and edits
6. 2015 Utility Payment Receipts
7. 2009 Utility Meter Sheets & Meter Reading Edits
8. 2009 Utility Levy & Penalty Reports
9. 2009 Utility Work Order for Finals and Deposit Maintenance
10. 2015 Payment Remittance Reports
11. 2006 T4 Slips
12. 2005 - 2006 Employee Time Sheets & Sick/Vacation Sheets
13. 2015 Payroll Deduction Reports
14. 2011 Council Motions
15. 2009 – 2012 Compact Trial Balance
16. 2009 – 2012 Tax Aging Report
17. 2009 – 2012 Utilities Aging Report
18. 2001 – 2009 Monthly Banking Financial Statements

MOTION CARRIED

Adjourn

2017 – 105 Moved by Clr. Tizzard that this meeting adjourn at 8:32 p.m.

MOTION CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER