

MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE TOWN OF WAINWRIGHT HELD TUESDAY, OCTOBER 24, 2017 IN THE COUNCIL CHAMBERS COMMENCING AT 6:30 P.M.

ATTENDANCE

Mayor Brian Bethune, Councillors Will Challenger, Patrick Moroz, Bruce Pugh, Bob Foley, Heather MacDonald and Ariel Haubrich.

Also in attendance was Ed Chow, Chief Administrative Officer; Kathy Franklin, Director of Finance; and Chelsey Eklund, Returning Officer.

Call to Order Chief Administrative Officer, Ed Chow called the meeting to order at 6:30 p.m. and then Returning Officer Chelsey Eklund proceeded to administer the Official Oath of Office to the Mayor and Councillors.

Mayor Brian Bethune assumed the Chair at 6:35 p.m.

Agenda

2017-262 Moved by Clr. Haubrich that the Agenda be approved as presented.

MOTION CARRIED

MOTIONS ON ADMINISTRATION

Order of Business

2017-263 Moved by Clr. Challenger that the Order of Business for all Regular Meetings be accepted and approved as follows:

1. Adoption of Agenda
2. Confirming the Minutes of the last Regular and subsequent Special meetings
3. Delegations (CAO to advise Council of any Appointments)
4. Public Hearings (CAO to advise Council of any Public Hearings)
5. Payment of Accounts/Financial Statements
6. Staff Reports:
 - a) Director of Protective Services
 - b) Director of Planning & Development
 - c) Director of Parks & Recreation
 - d) Director of Public Works
 - e) Chief Administrative Officer
7. Council Reports
8. Information Items
9. Unfinished Business (Correspondence referred to Committee for Action, etc.)
10. New Business (New Items, Petitions, Bylaws, Notice of Motion, etc.)
11. Adjournment

MOTION CARRIED

Meeting Dates

2017-264 Moved by Clr. Pugh that the Regular Council meeting dates for the Council of the Town of Wainwright be set as the 1st and 3rd Tuesdays of each month commencing at 7:00 p.m.

Committee of the Whole meetings will be set as the 2nd Monday of each month commencing at 7:00 p.m., with the exception of July and August. Due to Stat Holidays in November 2017 and October 2018, meetings will be moved to the 2nd Tuesday of the month.

MOTION CARRIED

Deputy Mayor Schedule

2017-265 Moved by Clr. MacDonald that the Deputy Mayor schedule for the next 12 months be approved as presented:

Clr. Will Challenger	October 25, 2017 – December 31, 2017
Clr. Bob Foley	January 1, 2018 – February 28, 2018
Clr. Bruce Pugh	March 1, 2018 – April 30, 2018
Clr. Patrick Moroz	May 1, 2018 – June 30, 2018
Clr. Ariel Haubrich	July 1, 2018 – August 31, 2018
Clr. Heather MacDonald	September 1, 2018 – October 16, 2018

MOTION CARRIED

Committee of a Whole Schedule

2017-266 Moved by Clr. Challenger that the Committee of a Whole schedule and Chair for the next 12 months be approved as presented:

Bob Foley	November 14, 2017
Will Challenger	December 11, 2017
Ariel Haubrich	January 8, 2018
Heather MacDonald	February 12, 2018
Bruce Pugh	March 12, 2018
Pat Moroz	April 9, 2018
Bob Foley	May 7, 2018
Will Challenger	June 11, 2018
Brian Bethune	September 10, 2018
Ariel Haubrich	October 9, 2018

MOTION CARRIED

STANDING COMMITTEES

Finance & Administration

2017-267 Moved by Clr. Foley that the Standing Committee on Finance and Administration as recommended to Council be accepted and approved:
Clr. Bruce Pugh – Chairman
Clr. Patrick Moroz
Clr. Bob Foley

MOTION CARRIED

Transportation, Airport & Utilities

2017-268 Moved by Clr. Challenger that the Standing Committee on Transportation, Airport & Utilities as recommended to Council be accepted and approved:
Clr. Bob Foley – Chairman
Clr. Will Challenger
Clr. Patrick Moroz

MOTION CARRIED

Property, Planning & Development

2017-269 Moved by Clr. Moroz that the Standing Committee on Property, Planning and Development as recommended to Council be accepted and approved:
Clr. Will Challenger – Chairman
Clr. Ariel Haubrich
Clr. Heather MacDonald

MOTION CARRIED

Public Health, Welfare

2017-270 Moved by Clr. Challenger that the Standing Committee on Public Health, Welfare and Environmental Health Services as recommended to Council be accepted and approved:
Clr. Ariel Haubrich – Chairman
Clr. Bruce Pugh
Clr. Heather MacDonald

MOTION CARRIED

Protective Services

2017-271 Moved by Clr. Foley that the Standing Committee on Protective Services, Bylaws, and Disaster Services as recommended to Council be accepted and approved:
Clr. Heather MacDonald – Chairman
Clr. Patrick Moroz
Clr. Ariel Haubrich

MOTION CARRIED

Recreation, Parks and Cemetery

2017-272 Moved by Clr. Pugh that the Standing Committee on Recreation, Parks and Cemetery as recommended to Council be accepted and approved:
Clr. Patrick Moroz – Chairman
Clr. Ariel Haubrich
Clr. Heather MacDonald

MOTION CARRIED

SUB-COMMITTEES

Municipal Planning Commission

2017-273 Moved by Clr. Foley that the following persons be appointed to the Municipal Planning Commission:
Chairman Clr. Will Challenger
Vice-Chairman Mayor Brian Bethune
Member Clr. Ariel Haubrich
Member Clr. Patrick Moroz
Member Clr. Heather MacDonald
Secretary Director of Planning & Development

MOTION CARRIED

Subdivision & Development Appeal Board

2017-274 Moved by Clr. MacDonald that the following persons be appointed to the Subdivision and Development Appeal Board:
Chairman Doug Rawluk
Vice-Chairman Chris Pfisterer
Member Bruce McCluskey
Member Allan Keller
Member Jeff Newland
Member Clr. Bob Foley
Member Clr. Bruce Pugh
Secretary Executive Assistant
and that the necessary notification be issued.

MOTION CARRIED

Assessment Review Board

2017-275 Moved by Clr. Pugh that the following persons be appointed to the Assessment Review Board:
Member Doug Rawluk
Member Clr. Heather MacDonald
Clerk Executive Assistant

MOTION CARRIED

Wainwright Regional Waste to Energy Authority

2017-276 Moved by Clr. Foley that the following members be appointed to the Wainwright Regional Waste to Energy Authority effective this date:
Member – Mayor Brian Bethune
Member – Clr. Will Challenger
and that the necessary notification be issued.

MOTION CARRIED

Wainwright Public Library

2017-277 Moved by Clr. Pugh that the following be appointed to the Wainwright Public Library Board effective this date:
Clr. Bob Foley
Clr. Heather MacDonald
and that the necessary notification be issued.

MOTION CARRIED

Parks & Recreation Board

2017-278 Moved by Clr. Pugh that the following members be appointed to the Wainwright Parks & Recreation Board effective this date:
Clr. Patrick Moroz
Clr. Ariel Haubrich
and the necessary notification be issued.

MOTION CARRIED

Family and Community Services

2017-279 Moved by Clr. Moroz that the following members be appointed to the Board of the Wainwright Family and Community Support Services Board effective this date:
Clr. Will Challenger
Clr. Heather MacDonald
and that the necessary notification be issued.

MOTION CARRIED

Inter-Municipal Collaboration Committee

2017-280 Moved by Clr. Moroz that the following members be appointed to the Inter-Municipal Collaboration Committee effective this date:
Mayor Brian Bethune
Clr. Bob Foley
Chief Administrative Officer

MOTION CARRIED

C.U.P.E.
2017-281 Moved by Clr. Moroz that the C.U.P.E. Negotiating Committee consist of:
Mayor Brian Bethune
Clr. Bob Foley
Ed Chow – Chief Administrative Officer
Kathy Franklin – Director of Finance
Scott Walker – Director of Park & Recreation
and that the necessary notification be issued.

MOTION CARRIED

APPOINTMENTS

Ambulance Society
2017-282 Moved by Clr. MacDonald that the following be appointed to the Wainwright &
District Ambulance Society:
Clr. Will Challenger
Clr. Bruce Pugh
and that the necessary notification be issued.

MOTION CARRIED

Assessor
2017-283 Moved by Clr. Moroz that the Wainwright Assessment Group – (Larry James)
be appointed assessor for the Town of Wainwright.

MOTION CARRIED

Battle River Foundation Board
2017-284 Moved by Clr. Pugh that Clr. Bob Foley be appointed to the Battle River
Foundation Board and Clr. Patrick Moroz as alternate effective this date and
that the notification be issued.

MOTION CARRIED

Cemetery Association
2017-285 Moved by Clr. Pugh that the Director of Parks and Recreation be appointed to
the Cemetery Association effective this date and that the necessary
notification be issued.

MOTION CARRIED

Disaster Services
2017-286 Moved by Clr. Haubrich that the Fire Chief be appointed Director and Ed
Chow and Scott Flett be appointed as Deputy Director for Disaster Services.

MOTION CARRIED

Wainwright Economic Development Board

2017-287 Moved by Clr. Moroz that Clr. Will Challenger and Clr. Bob Foley be appointed to the Wainwright Economic Development Board and that the necessary notification be issued.

MOTION CARRIED

Intermunicipal Development Committee

2017-288 Moved by Clr. MacDonald that Mayor Brian Bethune, Clr. Will Challenger and Clr. Bob Foley be appointed to the Intermunicipal Development Committee effective this date and that the necessary notification be issued.

MOTION CARRIED

Heritage Advisory Board

2017-289 Moved by Clr. Challenger that Clr. Patrick Moroz be appointed to the Heritage Advisory Board effective this date and that the necessary notification be issued.

MOTION CARRIED

Municipal School Reserve Committee

2017-290 Moved by Clr. Foley that Clr. Heather MacDonald and Clr. Will Challenger be appointed to the Municipal School Reserve Committee and that the necessary notification be issued.

MOTION CARRIED

Northern Lights Library Board

2017-291 Moved by Clr. Pugh that Clr. Bob Foley be appointed as the Town's Representative to the Northern Lights Library Board and Clr. Heather MacDonald be appointed as alternate effective this date and that the necessary notification be issued.

MOTION CARRIED

911 Call Answer Society

2017-292 Moved by Clr. Moroz that Mayor Brian Bethune be appointed to the 911 Call Answer Society Committee and that the necessary notification be issued.

MOTION CARRIED

Handivan Society

2017-293 Moved by Clr. MacDonald that the following be appointed to the Wainwright & District Handivan Society:
Clr. Bruce Pugh
Mayor Brian Bethune
and that the necessary notification be issued.

MOTION CARRIED

Returning Officer

2017-294 Moved by Clr. MacDonald that Chelsey Eklund be appointed as Returning Officer for the Town of Wainwright and that the necessary notification be issued.

MOTION CARRIED

Adjournment

2017-295 Moved by Clr. Moroz that this Organizational Meeting adjourn at 6:52 p.m.

MOTION CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER