

## Town of Wainwright Feb 12 2018 Council Committee of the Whole Meeting Notes

Meeting started at 7pm and adjourned at 9:38pm

**1. 2017 surplus**

Council reviewed the proposed 2017 surplus allocation.

**2. Migration to hosting environment for accounting software**

Council is satisfied with the information provided regarding to the migration of the town's accounting software from on site to the cloud.

**3. Customer self services and credit card module**

Council direct finance department to provide more information regarding to the list of services customer can access on line and a payment policy that lists which town services will accept credit card.

**4. Community groups funding**

In order to facilitate the town to start preparing the budget in the fall, council ask administration to contact a list of community groups to ask them to provide their annual funding request letter with relevant financial information to the town by Sep 30.

**5. Centennial celebration fund**

Council would like planning department to do more research on the options of using the centennial fund and bring it back to council at March's committee of the whole meeting.

**6. Council code of conduct**

Council would finalize the code of conduct bylaw at March's committee of the whole meeting.