

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WAINWRIGHT HELD TUESDAY, MARCH 6, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN OFFICE COMMENCING AT 7:00 P.M.

ATTENDANCE:

Mayor Brian Bethune, Councillors Bob Foley, Patrick Moroz, Will Challenger, Ariel Haubrich and Heather MacDonald.

Also in attendance were Ed Chow, Chief Administrative Officer; Kathy Franklin, Director of Finance; Jeff Franklin, Director of Public Works; Scott Walker, Director of Parks and Recreation; Scott Flett, Director of Planning and Development; and Trevor Miller, Public Works Forman.

Cliff Bethune, Fire Chief and Melissa Pageau, Peace Officer, were in attendance to present the Director of Protective Services – Fire Chief's report and Peace Officer's report. After the presentation of the report and the adoption of the motion to approve the report, they left the meeting.

Also in attendance was Zak McLachlan of Star News.

Absent was Councillor Bruce Pugh.

Call to Order Mayor Brian Bethune, presiding in the Chair, called the meeting to order at 7:00 p.m.

Agenda

2018 – 60 Moved by Clr. Moroz that the Agenda be approved as presented.

MOTION CARRIED

Minutes

2018 – 61 Moved by Clr. Moroz that the Minutes of the Regular Meeting of the Council of the Town of Wainwright held February 20, 2018 be approved as written.

MOTION CARRIED

DELEGATION

7:05 p.m. – 7:15 p.m. – Don Isaman Professional Corporation.

Don Isaman presented to Council the Financial Statement for the year ending December 31, 2017.

PAYMENT OF ACCOUNTS

General

2018 – 62 Moved by Clr. Moroz that the General Accounts of the Town of Wainwright in the amount of \$476,577.87 be approved for payment.

MOTION CARRIED

Financial Statements

2018 – 63 Moved by Clr. Moroz that the Financial Statements for the Town of Wainwright as presented by the Director of Finance for the month of January 2018 be approved.

MOTION CARRIED

REPORTS

Director of Protective Services - Fire Chief

2018 - 64 Moved by Clr. MacDonald that the Director of Protective Services - Fire Chief's Report to Town Council for the month of February 2018 be approved and included in the Minutes.

MOTION CARRIED

Planning & Development

2018 – 65 Moved by Clr. Challenger that the Planning & Development Report to Town Council for the month of February 2018 be approved and included in the Minutes.

MOTION CARRIED

Director of Parks & Recreation

2018 – 66 Moved by Clr. Moroz that the Director of Parks & Recreation's Report to Town Council for the month of February 2018 be approved and included in the Minutes.

MOTION CARRIED

Director of Public Works

2018 – 67 Moved by Clr. Foley that the Director of Public Work's Report to Town Council for the month of February 2018 be approved and included in the Minutes.

MOTION CARRIED

Chief Administrative Officer

2018 – 68 Moved by Clr. Moroz that the Chief Administrative Officer’s Report to Town Council for the month of February 2018 be approved and included in the Minutes.

MOTION CARRIED

NEW BUSINESS

2017 Financial Statements

2018 – 69 Moved by Clr. Moroz that the Audited Financial Statement for the Year Ended December 31, 2017 as prepared by Donald L. Isaman Chartered Accountant and presented by him at this meeting be formally approved by Council.

MOTION CARRIED

2018 Battle River Lodge Requisition

2018 – 70 Moved by Clr. Moroz that the letter from Battle River Lodge re: 2018 requisition be received and the requested amount \$124,879.00 be placed in 2018 budget.

MOTION CARRIED

Green Municipal Fund Combined Loan & Grant Agreement

2018 – 71 Moved by Clr. Moroz that the Combined Loan and Grant Contract from FCM be accepted and that the Mayor and Chief Administrative Officer be authorized to sign the necessary contracts.

MOTION CARRIED

2018 Destruction of Municipal Records

2018 – 72 Moved by Clr. Moroz that the following Town of Wainwright records be destroyed as per the Town of Wainwright’s Preservation of Municipal Records & Disposition Schedule in the Policy Book.

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|-----------------|--|
| 1. 2010 | Receipt Edits |
| 2. 2014 | Journal Entry Input Reports/Cancelled Receipts |
| 3. 2009 - 2010 | Accounts Payable Registers, edits, vouchers & invoices |
| 4. 2007 - 2010 | Accounts Receivable Register and edits |
| 5. 2010 | Utility Meter Sheets & Meter Reading Edits |
| 6. 2010 | Utility Levy & Penalty Reports |
| 7. 2010 | Utility Work Order for Finals and Deposit Maintenance |
| 8. 2000 – 2002 | Utility Applications |
| 9. 2007 | T4 Slips |
| 10. 2007 | Employee Time Sheets & Sick/Vacation Sheets |
| 11. 2016 | Payroll Deduction Reports |
| 12. 2011 - 2012 | Council Motions |
| 13. 2017 | Election Documents |

MOTION CARRIED

2018 Canada Day Celebration Funding Request

2018 – 73 Moved by Clr. Haubrich that the letter from CFB Wainwright re: 2018 Canada Day Celebration be received and that the Town provide \$15,000.00 funding to support this event.

MOTION DEFEATED

Adjourn

2018 – 74 Moved by Clr. Moroz that this meeting adjourn at 7:52 p.m.

MOTION CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER