

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WAINWRIGHT HELD TUESDAY, APRIL 3, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN OFFICE COMMENCING AT 7:00 P.M.

ATTENDANCE:

Mayor Brian Bethune, Councillors Bob Foley, Patrick Moroz, Will Challenger, Bruce Pugh, Ariel Haubrich and Heather MacDonald.

Also in attendance were Ed Chow, Chief Administrative Officer; Kathy Franklin, Director of Finance; Jeff Franklin, Director of Public Works; Scott Walker, Director of Parks and Recreation; and Scott Flett, Director of Planning and Development.

Steve Douglas, Fire Chief was in attendance to present the Director of Protective Services – Fire Chief's report. After the presentation of the report and the adoption of the motion to approve the report, he left the meeting.

Also in attendance was Zak McLachlan of Star News.

Call to Order Mayor Brian Bethune, presiding in the Chair, called the meeting to order at 7:00 p.m.

Agenda

2018 – 91 Moved by Clr. Pugh that the Agenda be approved as presented.

MOTION CARRIED

Minutes

2018 – 92 Moved by Clr. Pugh that the Minutes of the Regular Meeting of the Council of the Town of Wainwright held March 20, 2018 be approved as written.

MOTION CARRIED

PAYMENT OF ACCOUNTS

General

2018 – 93 Moved by Clr. Pugh that the General Accounts of the Town of Wainwright in the amount of \$464,119.05 be approved for payment.

MOTION CARRIED

REPORTS

Director of Protective Services - Fire Chief

2018 - 94 Moved by Clr. MacDonald that the Director of Protective Services - Fire

Chief's Report to Town Council for the month of March 2018 be approved and included in the Minutes.

MOTION CARRIED

Planning & Development

2018 – 95 Moved by Clr. Challenger that the Planning & Development Report to Town Council for the month of March 2018 be approved and included in the Minutes.

MOTION CARRIED

Director of Parks & Recreation

2018 – 96 Moved by Clr. Moroz that the Director of Parks & Recreation's Report to Town Council for the month of March 2018 be approved and included in the Minutes.

MOTION CARRIED

Director of Public Works

2018 – 97 Moved by Clr. Foley that the Director of Public Work's Report to Town Council for the month of March 2018 be approved and included in the Minutes.

MOTION CARRIED

Chief Administrative Officer

2018 – 98 Moved by Clr. Moroz that the Chief Administrative Officer's Report to Town Council for the month of February 2018 be approved and included in the Minutes.

MOTION CARRIED

NEW BUSINESS

Stampede Downtown Kick Off

2018 – 99 Moved by Clr. Foley the letter from the Wainwright District Chamber of Commerce re: Downtown Stampede be received and that main street from 4 Ave to the museum be closed on Wednesday June 20, 2018 from 3:00 pm to 10:00 pm.

Further that the Public Works Department provides the necessary waste receptacles and barricades required for the event.

MOTION CARRIED

MJS Snack Shack Lease Agreement 2018

2018 – 100 Moved by Clr. Challenger that the lease agreement between the Town of

Wainwright and MJS Snack Shack be approved for the time period of April 3, 2018 to September 8, 2018, and furthermore that the Mayor and Chief Administrative Officer be authorized to sign the agreement and affix the corporate seal of the Town of Wainwright.

MOTION CARRIED

Passive Enterprises Lease Agreement 2018

2018 – 101 Moved by Clr. Challenger that the lease agreement between the Town of Wainwright and Passive Enterprises Ltd. be approved for the time period of September 9, 2018 to December 31, 2023, and furthermore that the Mayor and Chief Administrative Officer be authorized to sign the agreement and affix the corporate seal of the Town of Wainwright.

MOTION CARRIED

Policy 2018-05 Peace Officer Reporting

2018 – 102 Moved by Clr. MacDonald that Policy 2018-05 Peace Officer Reporting Requirements to the Director, Public Security/Peace Officer Program be adopted as presented and placed in the Policy Book.

MOTION CARRIED

2018 Aggregate Supply

2018 – 103 Moved by Clr. Foley that the quotation from Riverco Contracting Ltd for the supply and delivery of 1 1/2" crushed gravel for \$13.38 yd³, and \$19.35 yd³ for washed rock, and \$7.00 yd³ for De – icing sand be accepted.

Other quotations received:

Fitzgerald Aggregates	Deicing sand	\$9.95 yd ³
	Weeping Tile Rock	\$35.00 yd ³
	1 1/2" Crushed gravel	\$22.00 yd ³
Holt transport Inc.	Deicing sand	\$9.87 yd ³
	Weeping Tile Rock	\$23.93 yd ³
	1 1/2" Crushed gravel	\$16.37 yd ³

MOTION CARRIED

Decorative Poles Purchase

2018 – 104 Moved by Clr. Foley that the quotation from Tapco for the purchase of 30 Decorative Poles for the amount of \$13,950.00 plus Freight and GST be accepted and be placed in the 2018 Operating Budget.

MOTION CARRIED

Gas Leak Survey

2018 – 105 Moved by Clr. Foley that the quotation from Tangle Ridge Pipeline Services for the 2018 Gas Leakage Detection Survey in the amount of \$5,500.00 plus GST be accepted and be placed in the 2018 Operating Budget.

Other quotations received:

Bajimax Leak Detection	\$12,225.00 plus GST
Corrpro Canada Inc.	Did not submit
O'Neill Pipeline Pipeline Services	\$6,000.00 plus GS

MOTION CARRIED

Solar Crosswalk Purchase

2018 – 106 Moved by Clr. Foley that the quotation from Alberta Traffic Supply for the purchase of 4 sets of Carmanah R920 Solar crossing signals for the amount of \$26,920.80 plus GST be accepted and be placed in the 2018 Operating Budget.

MOTION CARRIED

July 1, 2018 Fly By Event

2018 – 107 Moved by Clr. Foley that Mayor Brian Bethune be authorized to sign the attached letter to Canadian Air Division Headquarters regarding the July 1, 2018 fly by for the Canada Day event.

MOTION CARRIED

2018 Paving Program

2018 – 108 Moved by Clr. Foley that as recommended by Select Engineering Consultants Ltd. the contract for the 2018 Paving Program be awarded to Border Paving Ltd. based on their tendered amount of \$535,900.00 plus GST and that the Mayor and Chief Administrative Officer be authorized to sign the necessary contracts.

Other tenders received:

ASL Paving Ltd.	\$539,415.85 plus GST
TJ Paving Ltd.	\$599,233.75 plus GST
Allied Paving Ltd.	\$615,795.00 plus GST
E Construction Ltd.	\$635,040.00 plus GST
Sveer Maintenance Ltd.	\$701,213.80 plus GST
Northern Blacktop	\$807,215.00 plus GST
Blue Sky coatings Ltd.	\$1,039,540.00 plus GST

MOTION CARRIED

Policies to be Rescinded

2018 – 109 Moved by Clr. Pugh that the following policies be rescinded and removed from the Town of Wainwright Policy Book:

Policy 2011 – 16	Accounts Payable Payments by Means of an Electronic Transfer
Policy 2000 – 08	Payment of Invoices for Major Projects
Policy 2002 – 24	Town Council Agenda Policy
Policy 2000 – 09	Town Office Smoking Policy

MOTION CARRIED

Adjourn

2018 – 110 Moved by Clr. Pugh that this meeting adjourn at 7:55 p.m.

MOTION CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER