

**TOWN OF WAINWRIGHT
BYLAW 2024 – 12**

A Bylaw of the Town of Wainwright for the purpose of establishing fees and charges for the provision of various goods and services.

WHEREAS under the authority of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council has the power to enact for the enforcement of bylaws including the imposition of fines and penalties;

AND WHEREAS the Town of Wainwright wishes to establish, in a bylaw, certain fees, charges, fines and penalties;

NOW THEREFORE the Council for the Town of Wainwright duly assembled hereby enacts as follows:

1. GENERAL

1.1 This bylaw shall be known as the "Fees and Charges Bylaw".

1.2 That the Schedules included in this Bylaw are as follows:

Schedule A – Administration Fees
Schedule B – Animal License and Control Fees
Schedule C – Business License Fees
Schedule D – Planning and Development Fees

Lot Prices, Recreation Facility Fees, Cemetery Fees, and Utility Rates are outside of the scope of this Bylaw.

1.3 That in the event this Bylaw conflicts with another existing bylaw, this bylaw shall take precedence.

1.4 That the rates specified in any of the attached Schedules may be amended from time to time upon the recommendation of the respective department head and shall be approved by resolution of Council.

2. REPEAL

2.1 This Bylaw shall repeal Bylaw 2023 – 10.

3. EFFECTIVE DATE

3.1 This bylaw shall come into full force and effect January 1, 2025.

READ a first time in Council this 3rd day of December, 2024.



Mayor



Chief Administrative Officer

READ a second time in Council this 17th day of December, 2024.

Mayor

Chief Administrative Officer

READ a third and final time in Council this 17th day of December, 2024.

Mayor

Chief Administrative Officer

Schedule A

Administration Fees

All rates are subject to the addition of GST

| Airport Fees | |
|---|---|
| Hangar Lot Rental | \$1.51/m ² |
| Dispensing Fuel | \$0.05/L |
| Assessment Complaint Fees | |
| <i>The following fees apply for each tax roll number being appealed and must be submitted along with the complainant's written appeal. Fees will be refunded if the Assessment Review Board makes a decision in the complainant's favor or an agreement is reached with our assessor.</i> | |
| Residential - three or fewer dwellings | \$50.00 |
| Vacant Residential and Farmland | \$50.00 |
| Residential – four or more dwellings | \$100.00 |
| Non-Residential, Vacant Non-Residential, Machinery and Equipment | \$100.00 |
| Bulk Water Sales | |
| <i>Customers are required to fill out a Credit Application in order to set up an accounts receivable account.</i> | |
| Regular Working Hours (Monday – Friday 7:00 a.m. – 12:00 p.m. and 1:00 p.m. – 4:00 p.m.) | \$40.00 loading charge + \$6.00/m ³ water |
| Outside of Regular Working Hours | \$200.00 loading charge + \$6.00/m ³ water |
| NSF and Dishonored Cheques | |
| <i>Customer cheques will no longer be accepted if two NSF or dishonored cheques have been processed within the same calendar year.</i> | |
| Non-Sufficient Funds or Dishonored Cheque | \$35.00 |
| Request for Information - Tax Certificates and Searches | |
| <i>Request for Information forms must be submitted to the Town Office via fax, mail, email, or may be dropped off in person. The Town will endeavor to complete and return the requested information back to the requestor within forty-eight (48) business hours. The information requested will not be provided over the telephone.</i> | |
| Tax Certificate | \$25.00 |
| Tax Search | \$15.00 |
| Sewage Lagoon Disposal | |
| Up to 1,000 gallons (4,500L or 4.5 m ³) | \$11.00/load |
| 1,000 to 2,000 gallons (4,500L – 9,000L or 4.5 m ³ – 9 m ³) | \$22.00/load |
| Over 2,000 gallons (9,000L or 9 m ³) | \$33.00/load |

Schedule B

Animal License and Control Fees

| Dog License | |
|----------------------|--|
| Annual Dog License | \$25.00 |
| Lifetime Dog License | \$100.00 |
| | |
| Replacement Tag | \$10.00 |
| | |
| Impound Fee | \$60.00 first day + \$20.00/day thereafter A dog license must be purchased if one has not previously been obtained. |

| Penalties | | | |
|---|--------------|---------------|-------------------------------|
| Offence | First | Second | Third & Subsequent |
| Failure to ensure collar and tag worn on dog | \$100.00 | \$200.00 | \$300.00 |
| Failure to License dog | \$150.00 | \$250.00 | \$350.00 |
| Failure to provide adequate food, water, care, protection, ventilation or space | \$150.00 | \$250.00 | \$350.00 |
| Dog running at large | \$150.00 | \$250.00 | \$350.00 |
| Dog on park or parkland where prohibited | \$150.00 | \$250.00 | \$350.00 |
| Dog destroys/damages property | \$150.00 | \$250.00 | \$350.00 |
| Dog in restricted area/community event per council resolution | \$150.00 | \$250.00 | \$350.00 |
| Failure to confine dog in Heat | \$100.00 | \$200.00 | \$300.00 |
| Dog/Aggressive Dog barks or howls so as to disturb a person | \$150.00 | \$250.00 | \$350.00 |
| Failure to remove defecation | \$150.00 | \$250.00 | \$350.00 |
| Not in possession of suitable means to remove defecation | \$100.00 | \$200.00 | \$300.00 |
| Failure to prevent defecation from accumulating on property | \$150.00 | \$250.00 | \$350.00 |
| Have more than 3 dogs | \$150.00 | \$250.00 | \$350.00 |
| Tamper/spring/damage trap | \$50.00 | \$100.00 | \$150.00 |
| Exercise dog/aggressive dog while in motor vehicle | \$150.00 | \$250.00 | \$350.00 |
| Failure to carry leash in Off Leash Area | \$50.00 | \$100.00 | \$150.00 |
| Failure to ensure collar and Tag worn by dog in Off Leash Area | \$50.00 | \$100.00 | \$150.00 |

| Penalties | | | |
|--|--------------|---------------|-------------------------------|
| Offence | First | Second | Third & Subsequent |
| Dog exhibiting Threatening Behavior in Off Leash Area | \$100.00 | \$200.00 | \$300.00 |
| Failure to maintain adequate containment/ structure | \$100.00 | \$200.00 | \$300.00 |
| Secure dog to fixed object by choke chain/rope/cord | \$100.00 | \$200.00 | \$300.00 |
| Secure dog to fixed object for extended period of time as primary containment | \$100.00 | \$200.00 | \$300.00 |
| Confine dog without adequate ventilation or in weather conditions not suitable for confinement | \$100.00 | \$200.00 | \$300.00 |
| Failure to properly secure dog in a motor vehicle | \$100.00 | \$200.00 | \$300.00 |
| Aggressive Dog not Muzzled, under control and on Leash | \$400.00 | \$600.00 | \$800.00 |
| Aggressive Dog not indoors, not supervised or in locked pen outdoors | \$400.00 | \$600.00 | \$800.00 |
| Failure to display Aggressive Dog signage | \$400.00 | \$600.00 | \$800.00 |
| Aggressive Dog in Off Leash Area | \$400.00 | \$600.00 | \$800.00 |
| Aggressive Dog Running at Large | \$400.00 | \$600.00 | \$800.00 |
| Failure to notify of Aggressive Dog Running at Large | \$400.00 | \$600.00 | \$800.00 |
| Failure to obtain Aggressive Dog License and Tag | \$400.00 | \$600.00 | \$800.00 |
| Dog exhibits Threatening Behavior to person/animal | \$100.00 | \$200.00 | \$300.00 |
| Bite another domestic animal | \$500.00 | \$750.00 | \$1,000.00 |
| Bite a person | \$500.00 | \$750.00 | \$1,000.00 |
| Attack another domestic animal | \$500.00 | \$750.00 | \$1,000.00 |
| Attack a person | \$500.00 | \$750.00 | \$1,000.00 |
| Bites, Attack and causes Severe Injury to a domestic animal | \$750.00 | \$1,000.00 | \$1,250.00 |
| Causes death to a domestic animal | \$1,000.00 | \$1,250.00 | \$1,500.00 |
| Bites, Attack and causes Severe Injury or death to a person | \$2,000.00 | \$4,000.00 | \$6,000.00 |

| Penalties | | | |
|---|--------------|---------------|-------------------------------|
| Offence | First | Second | Third & Subsequent |
| Cause injury or death to wildlife | \$1,000.00 | \$1,250.00 | \$1,500.00 |
| Aggressive Dog exhibits Threatening Behavior towards a person or animal | \$500.00 | \$750.00 | \$1,000.00 |
| Aggressive Dog Bites another domestic animal | \$1,000.00 | \$1,500.00 | \$2,000.00 |
| Aggressive Dog Bites a person | \$1,000.00 | \$1,500.00 | \$2,000.00 |
| Aggressive Dog Attacks another domestic animal | \$1,000.00 | \$1,500.00 | \$2,000.00 |
| Aggressive Dog Attacks a person | \$1,000.00 | \$1,500.00 | \$2,000.00 |
| Aggressive Dog Bites, Attacks and causes Severe Injury to a domestic animal | \$1,500.00 | \$2,000.00 | \$2,500.00 |
| Aggressive Dog cause death to a domestic animal | \$2,000.00 | \$4,000.00 | \$6,000.00 |
| Aggressive Dog Bites, Attacks and causes Severe Injury or death to a person | \$4,000.00 | \$8,000.00 | \$10,000.00 |
| Aggressive Dog causes injury or death to wildlife | \$2,000.00 | \$3,000.00 | \$5,000.00 |
| Direct a dog to Attack, chase, harass or threaten livestock, an Animal, or wildlife | \$1,000.00 | \$2,500.00 | \$5,000.00 |
| Interference with an Officer | \$500.00 | \$500.00 | \$500.00 |
| Unlock/unlatch vehicle where dog is confined | \$500.00 | \$500.00 | \$500.00 |
| Remove/attempt to remove dog from Officer | \$500.00 | \$500.00 | \$500.00 |
| Refuse to provide identification to Officer | \$500.00 | \$500.00 | \$500.00 |
| Providing false or misleading information to Officer | \$500.00 | \$500.00 | \$500.00 |

Schedule C

Business License Fees

| Licenses | | |
|-------------------------------------|------------------|----------------------------------|
| | Full Year | After July 1st |
| In Town – Commercial | \$100.00 | \$50.00 |
| In Town – Home Based Business | \$150.00 | \$75.00 |
| Out of Town – Commercial | \$200.00 | \$100.00 |
| Weekly License (7 consecutive days) | \$50.00 | |

| Penalties | | | |
|--|---------------------------------|---------------------------------|---------------------------------|
| Offence | After Feb 1st | After Mar 1st | After Apr 1st |
| Conducting business without a license | \$400.00 | \$600.00 | \$800.00 |
| Improper/failure to display business license | \$50.00 | | |
| Failure to carry business license on person | \$50.00 | | |
| Failure to produce business license | \$50.00 | | |
| Operate motorized street vending vehicle in unapproved district or street | \$50.00 | | |
| Operate motorized street vending vehicle that causes a disturbance or damage to property | \$250.00 | | |
| Operate motorized street vending vehicle on Town land without approval | \$50.00 | | |
| Operate motorized street vending vehicle on Town land without paying rental fee | \$50.00 | | |
| Operate non-motorized street vending vehicle that obstructs traffic or pedestrians | \$50.00 | | |
| Street vendor using unapproved display or table | \$50.00 | | |
| Street vendor not parked or stored in accordance with Town regulations | \$50.00 | | |

Schedule D

Planning and Development Fees

| Development Permits | |
|---|--------------|
| Minor Development (garages, decks, excavations, change of use, signs, small additions, alterations etc.) | \$50.00 |
| Principal Residential, Commercial, Industrial and Institutional | \$150.00 |
| Application Fees | |
| Application to Municipal Planning Commission | \$200.00 |
| Subdivision Application Fee | \$250.00 |
| Subdivision Endorsement Fee | \$300.00 |
| Application to Subdivision and Development Appeal Board | \$200.00 |
| Other | |
| Amendment to Land Use Bylaw, Area Structure Plan, Municipal Development Plan (includes advertising and administration fees) | \$1,000.00 |
| Compliance Certificate (recent RPR is required) | \$50.00 |
| Condominium Plan Endorsement | \$40.00/Unit |
| Property File Search (environmental, geotechnical, assessment, work orders) | \$100.00 |
| Zoning Compliance | \$50.00 |