MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WAINWRIGHT HELD TUESDAY, OCTOBER 15, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN OFFICE COMMENCING AT 7:00 P.M.

ATTENDANCE:

Mayor Brian Bethune, Councillors Patrick Moroz, Bob Foley, Bruce Pugh, Will Challenger, Ariel Haubrich and Heather MacDonald.

Also in attendance were Ed Chow, Chief Administrative Officer; Kathy Franklin, Director of Finance; Scott Flett, Director of Planning and Development; Scott Walker, Director of Parks and Recreation; and Trevor Miller, Director of Public Works.

Also in attendance was Zak McLachlan from Star News.

Call to Order Mayor Brian Bethune, presiding in the Chair, called the meeting to order at 7:00 p.m.

Agenda

2019 – 278 Moved by Clr. Pugh that the Agenda be approved as presented.

MOTION CARRIED

Minutes

2019 – 279 Moved by Clr. Pugh that the Minutes of the Regular Meeting of the Council of the Town of Wainwright held October 1, 2019 be approved as written, with the addition of 9.9 - 2019 Remembrance Day Ceremony.

MOTION CARRIED

DELEGATION

7:00 – 7:40 p.m.

Duncan Campbell; Director of Emergency Management, MD of Wainwright, spoke to Council regarding the changes of prairie emergency regulation and the highlights of his work over the past year.

PAYMENT OF ACCOUNTS

General

2019 – 280 Moved by Clr. Pugh that the General Accounts of the Town of Wainwright in the amount of $1,107,489.51 be approved for payment.

MOTION CARRIED
Financial Statements
2019 – 281 Moved by Clr. Pugh that the Financial Statements for the Town of Wainwright as presented by the Director of Finance for the month of September 2019 be approved.

MOTION CARRIED

NEW BUSINESS

Bylaw 2019 – 06; Emergency Management Advisory
2019 – 282 Moved by Clr. MacDonald that Bylaw 2019-06 receive First Reading (Being a bylaw to Establish an Emergency Advisory Committee and an Emergency Management Agency).

MOTION CARRIED

Bylaw 2019 – 07; Intermunicipal Development Plan
2019 – 283 Moved by Clr. Challenger that Bylaw 2019-07 receive First Reading (Being a bylaw to amend the Intermunicipal Development Plan for the Town of Wainwright and the Municipal District of Wainwright No. 61).

MOTION CARRIED

Asset Management Project
2019 – 284 Moved by Clr. Pugh that as recommended by Town of Wainwright Administration, the Asset Management Project be awarded to Select Engineering Consultants Ltd.

Other RFP’s Received:

Associated Engineering $45,000.00
Public Sector Digest Inc. $47,500.00
Azimi Consulting $49,100.00

MOTION CARRIED

2020 – 2025 Airport Haying Lease Contract
2019 – 285 Moved by Clr. Foley that the Airport Haying Lease Contract be awarded to Open Prairie Contracting Ltd. based on their tender in the amount of $3500 per year for 5 years and that the Mayor and Chief Administrative Officer be authorized to sign the necessary contracts.

Other tenders received:

11055240001 Alberta Ltd. Year 1, 2, 3 – Rent Free
Year 4 & 5 $500 per year
Kerry Riglin $1000 per year for 5 years

MOTION CARRIED
2020 – 2022 Auditor Fees
2019 – 286 Moved by Clr. Pugh that the letter from Don L. Isaman Professional Corporation dated September 24, 2019 Re: 2020 - 2022 Audit Fee Proposal be received and that he be appointed as the Town of Wainwright’s auditor for the period January 1, 2020 – December 31, 2022 based on their proposal.

MOTION CARRIED

2020 – 2022 Assessor Fees
2019 – 287 Moved by Clr. Challenger that the letter from Wainwright Assessment Group Ltd. dated September 18, 2019 Re: Proposal to Renew Assessment Service Contract for 2020 – 2022 be accepted per their proposal.

MOTION CARRIED

Parks and Recreation Board Appointment
2019 – 288 Moved by Clr. Moroz that as recommended by the Wainwright Parks and Recreation Board Teneil Quinn be appointed to the board for a two year term.

MOTION CARRIED

14/41 Common Subdivision – Stage 2 Grading
2019 – 289 Moved by Clr. Foley that as recommended by Select Engineering Consultants Ltd. the 14/41 Common Subdivision – Stage 2 Grading be completed as outlined at the estimate cost of $212,700.00.

MOTION CARRIED

2019 Remembrance Day Ceremony
2019 – 290 Moved by Clr. Moroz that as recommended by the Director of Parks and Recreation the Royal Canadian Legion Worthington Branch be approved usage of the Encompass Credit Union Arena at the PMM for the annual Remembrance Day Service on November 11, 2019

MOTION CARRIED

Adjourn
2019 – 291 Moved by Clr. Pugh that this meeting adjourn at 8:08 p.m.

MOTION CARRIED
MAYOR

CHIEF ADMINISTRATIVE OFFICER